Key Changes in KYC registration process w.e.f current Academic Year

1.   Face Authentication by <u>NSP Face Auth</u> mobile app:

➢ In previous AY, the INO and HoI were required to get their Biometric Authentication done at CSC Centers in presence of DNO/SNO. From current AY, CSC biometric utility (CSC BAU) has been replaced with NSP Face Auth mobile app available on Google Play Store.

➢ Now, face authentication of INO and HoI is mandated just after generation of KYC Registration No.

➢ Printing of KYC Registration Form will be enabled only after the successful face authentication of both INO and HoI users.

➢ Now, INO and HoI can perform their hassle-free face authentication from their android based devices at the ease of their homes.

The KYC Registration no. will be generated at the 6th step while applying for KYC.

The complete process flow of KYC Registration is available under **How To Fill Registration Form** tab under **INSTITUTE** section on NSP.

Institute KYC Registration Form

Step 6

Institute's KYC Registration Number AS202425755 has been generated. INO and HoI are advised to now complete Aadhaar-based Face Authentication using the NSP FaceAuth App available on Google Play Store. Once authenticated, the option to print the KYC Registration Form will be enabled on the web portal. After completing Face Authentication, Institutes may follow the below process flow to take the print of KYC Form.

Visit the NSP web portal > Go to Institutions > Click on Registration Form (Apply Now)

Back to Home

Steps to fill KYC Registration form for INO and HoI

1. Visit the website https://scholarships.gov.in/. Under Institute Corner' Section, click on Apply Now under Registration Form to register as a New User.

2. INO fills the KYC Registration Form by entering the necessary details of the institute and the personal information of the INO and HoI.

3. Both the INO and HoI perform Aadhaar-based face authentication using the **NSP Face Auth** and **Aadhar Face RD app** (only available for Android device users).

4. INO takes the printout of KYC Registration Form. After printing the INO verifies and attests the form. In the similar manner the HoI verifies and approves the KYC Registration form for final submission to DNO/SNO.

5. After completion of all approvals, Login using the Credentials received on mobile.

Steps for Aadhar based Face Authentication

A. First INO user would-

- Search for and install the NSP Face Auth App from the Google Play Store (available only for Android devices) and open it.

- Click on "NEW INSTITUTE WITH FORM REF. NO." and select "INO"under the "I am" field.

- Enter the KYC Registration number generated during the registration process, then logs in by entering the 6-digit OTP on its registered mobile number.

- After logging in, view the institute's details and click on "Proceed for INO's Face Authentication".

- Read the Consent statement, click "Agree" if you accept, and use your mobile phone's camera to authenticate your face with your Aadhaar.

- Once authenticated, a screen confirming successful Aadhaar-based Face Authentication will be popped up.

B. Once the above process done by INO user, the HoI user will follow the same steps for face authentication process.

NSP - Help Desk

NSP – Help

NSP – Help desk

NSP national scholarship portal
Academic Year 2024-25

FAQ?s | Announcements | Helpdesk

Helpdesk

NSP | PFMS

✉ helpdesk[at]nsp[dot]gov[dot]in

📞 0120 - 6619540
(8:00 AM to 8:00 PM on all days, except government holidays)

Getting help through email. Kindly send system generated complete screen shot with description of the issue faced.

NSP Call Center Support

MeitY | NIC National Informatics Centre | myGOV | india.gov.in

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Academic Year 2024-25

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🎓 Student

🏛 **Institute**

👤 Officer

🎓 Students

🏛 Institutions

👤 Officers

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Thank You